

Advisory Account Portfolio Review Log



Personal Information				
Financial Advisor:		FA#:		
		Branch:		
Client Name:		Conservator/Trustee:		
Date of Meeting:		<input type="checkbox"/> Phone	<input type="checkbox"/> In	<input type="checkbox"/> Out
Attendees:				
Account#:	Type:	Model:	Fee:	Blocked?

Topics discussed during review meeting:			
Economy in general	<input type="checkbox"/>	Specific securities in portfolio	<input type="checkbox"/>
Direction of financial markets	<input type="checkbox"/>	Short term outlook / recommendations	<input type="checkbox"/>
Investment objectives	<input type="checkbox"/>	Long term outlook / recommendations	<input type="checkbox"/>
Risk tolerance	<input type="checkbox"/>	Changes in personal / financial profile	<input type="checkbox"/>
Change in model	<input type="checkbox"/>	Performance of the account	<input type="checkbox"/>

Performance of the Portfolio

Notes on the Portfolio

Concentrated positions <i>(if so, explain)</i>

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 Conservator/Trustee Signature

 Date of Review

 Financial Advisor's Signature

 Date of Review